

## MINUTES

June 1, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 1st day of June, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Joe Lester, Melinda Duke, Peggy Laizure, Deborah VanWye, James Tyree, Doug McKenzie, Denise Ellison, Susan Moffat, Becky Black, Nicole Moore and Alma Berger.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of May 26, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, abstain.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to accept the bids and award at a later date, County Bid #SHE-1416 – One-Year (1) Non-Encumbered Contract for the purchase of one (1) or more, Emergency Vehicle Package and all necessary equipment for complete installation on vehicles of the Cleveland County Sheriff's Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including twelve (12) months, with the option to re-new up to three (3) years on an annual basis.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>			
<b>List of Individual Bidders</b>			
	<b>D &amp; G Emergency Lighting</b>	<b>Rush Truck Centers of OK, dba Perfection Equipment</b>	
BID: #SHE-1416			
DEPT: Sheriff's Office			<b>Awarded To:</b>
DATE OPENED: 6-1-09	1	2	Tabled on 6-1-09
<b>List of Individual Items</b>			
One-Year (1) Non-Encumbered Contract for the purchase of one (1) or more, Emergency Vehicle Equipment Package and all necessary equipment for complete installation on vehicles of the Cleveland County Sheriff's Office.			
This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to three (3) years on an annual basis.			
<b>Total Per Unit for Equipment Listed:</b>	\$9,428.20	_____	
<b>Total Per Unit Installed:</b>	\$12,428.20	_____	
<b>Total Per Unit Installed, K-9 Accessories Only:</b>	\$500.00	_____	
<b>WARRANTY:</b>	D&G supplied parts - 3 years Labor - 1 year	_____	
Exceptions:	None	Hands Free Phone Kit Brand: Parrot Model: DAICK3100 \$299.00 Installed	
		Vendor will provide a certificate of insurance evidencing the coverage it carries, but cannot provide copies of the actual policy.	
Contact Information:			
Name:	Melvine Gore	James Ramirez	
Title:	Owner Operator	Sales	
Telephone:	405-317-2451	405-947-6603	
Fax:	405-392-2045	405-948-1859	
NON-COLLISION AFFIDAVIT:	YES	YES	

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan to table the awarding and/or rejecting of County Bid #SHE-1411 – One (1) Year Non-Encumbered Contract to provide an Inmate Telephone System for the Cleveland County Sheriff's Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 (twelve) months, with the option to re-new up to three (3) years on an annual basis.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Rusty Sullivan, to table the awarding and/or rejecting of County Bid #SHE-1414 – The purchase to provide a comprehensive, fully integrated, CAD (Computer Aided Dispatch) and Record Management System for the Cleveland County Sheriff's Office.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to award the bid to the low bidders Blaco Construction, T.J. Campbell Construction Company & Silver Star Construction, where the low bidder was not awarded there is an explanation on the bid summary, County Bid #HWY-1415 – Four-Months (4) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt). The bid term will be from June 10, 2009 through October 9, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to table the Resolution to execute the Agreement establishing the program between the Board of County Commissioners and the Association of County Commissioners of Oklahoma Self-Insurance Fund (Workers' Compensation Program) for the yearly amount of \$274,270.00. Policy coverage will be from July 1, 2009 through June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to accept the resignation of Robert Wood, Supervisor of Cleveland County Building Maintenance.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the audit initiation letter submitted by the State Auditor and Inspector for fiscal year ending June 28, 2008.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Renewal Contract between the Cleveland County Assessor and Visual Lease Services for Annual Support in the amount of \$24,000.00. Contract will be from July 1, 2009 through June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan approved, seconded by George Skinner, to approve the Renewal Contract Maintenance Agreement between Cleveland County Assessor and Environmental Systems Research Institute for Computer Maintenance in the amount of \$11,100.00 per year. Contract period will be from July 1, 2009 through June 30, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Renewal Contract between the Cleveland County Assessor and Colorado Customware, Inc. for support fees in the amount of \$61,102.00. Marshall & Swift Cost Tables \$13,860.00, Version 5 Onsite Desk side training \$15,500.00 and the current hourly rate of \$150.00. The Contract will be in effect from July 1, 2009 through June 30, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Contract between the Board of County Commissioners and Canadian County Juvenile Detention Center for Juvenile Detention Services in the amount of \$19.31 per day per child from July 1, 2009 through June 30, 2010.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the amendment of solicitation/modification of contract for invoicing overtime reimbursement between the Cleveland County Sheriff's Office and the United States Marshals Service. The amendment adds required information on invoices as so stated in the Order for Supplies and Services.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the Agreement between the Cleveland County Sheriff and M. Rock Richardson, LPC, PC, for a Jail Diversion Program effective July 1, 2009 through June 30, 2010 in the amount of \$5,000.00 per month.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, no.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the agreement for Administration of the Use Tax in the amount of .25% levied in the County pursuant to Oklahoma Statutes Title 68, Section 1370.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 09-5713 – G3 Copelin's Office Center \$ 500.00
  - 09-5728 – F2 Copelin's Office Center 2,500.00
  - 09-5766 – B2B-300 Sysco Food Services of Okla. 3,000.00
  
- b. Highway Fund
  - 09-5758 – T2A Palace Auto Supply, Inc. 2,500.00
  - 09-5759 – T2A Crossland's A&A Rent-All 350.00
  
- c. Sheriff's Service Fee Support Fund
  - 09-5744 – CFB2-500 Palace Auto Supply, Inc. 500.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0004 – F2	09-1307 – T2A	09-0779 – CFDCRE(A)2
09-0012 – F2	09-4373 – T2A	09-2392 – CFDCRE(A)2
09-0015 – F2	09-5437 – T2A	
09-0020 – F2		09-5154 – CFBRE2-300
09-0974 – H2		
09-3701 – B2A-500		
09-4126 – C2	09-3765 – FF2	
09-5497 – B2B-300	09-4717 – FF2	
09-5573 – SF3		

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

a. General Fund	\$ 37,119.43
b. Highway Fund	40,907.22
c. Health Fund	5,777.67
d. Sheriff Service Fee Fund	28.78
e. Sheriff Revolving Fund	2,172.52
f. Sheriff Commissary Fund	884.73
g. Sheriff Jail Fund	1,204.74
h. Drug Court Revolving Adult Fund	29.40
i. Fair Board Fund	1,415.07

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Rod Cleveland called for miscellaneous discussion.

Susan Moffat with OSU Extension Center introduced her guest Nicole Moore and Becky Black and spoke about the new Community Nutrition Education Program.

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

(Clerk's note: Agenda was posted on 5-29-09 @ 8:34 a.m.)